



**MUNICIPALITY OF SOUTHWEST MIDDLESEX  
REGULAR COUNCIL MEETING**

WEDNESDAY, MAY 9, 2018 1:30 PM  
Council Chambers

# **COUNCIL MINUTES**

## **SOUTHWEST MIDDLESEX COUNCIL MINUTES**

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session in the Council Chamber on May 9, 2018 at 1:30 p.m.

### **COUNCIL PRESENT:**

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

### **REGRETS:**

Councillor Karen Aranha

### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill, Drainage & Utilities Superintendent – Elizabeth Cummings

### **ALSO PRESENT:**

Members of the public and press

## **1. CALL TO ORDER**

Mayor Blackmore calls the meeting to order at 1:33 p.m.

## **2. APPROVAL OF AGENDA**

#2018-0178

Moved by Councillor Bartlett

Seconded by Councillor Cowell

THAT the Regular Agenda of Council dated May 9, 2018 be accepted as presented.

Carried

## **3. DISCLOSURE OF PECUNIARY INTEREST**

None declared

## **4. DEPUTATIONS AND PETITIONS**

None

## **5. MINUTES OF PREVIOUS MEETINGS**

1. Southwest Middlesex Council Meeting Minutes – April 18, 2018

#2018-0179

Moved by Deputy Mayor Wilkins

Seconded by Councillor Cowell

THAT the minutes of the meeting of Council dated April 18, 2018 be adopted as printed.

Carried

2. Southwest Middlesex Council Meeting Minutes – April 25, 2018

#2018-0180

Moved by Councillor Kavelaars

Seconded by Councillor Vink

THAT the minutes of the meeting of Council dated April 25, 2018 be

adopted as printed.  
Carried

## **6. BUSINESS ARISING FROM THE MINUTES**

None

## **7. VOUCHERS**

Vouchers for April 19 to May 2, 2018 to be presented

#2018-0181

Moved by Councillor Kavelaars

Seconded by Councillor Cowell

THAT accounts as presented by the Treasurer in the amount of \$291,041.31 be received.

Carried

## **8. ACTION CORRESPONDENCE**

None

## **9. STAFF REPORTS**

a. Fire

b. Administration

1.RFP Results – 208 Walker Street and 139 McRae Street Environmental Site Assessments

#2018-0182

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT Council authorize a contract with EXP Services Inc. for the firm to conduct Phase I and Phase II Environmental Assessment of two properties currently owned by Southwest Middlesex and both located in the Village of

Glencoe, referred to as 208 Walker Street and 139 McRae Street, Glencoe, for the potential redevelopment of the sites for residential/parkland purposes, and a submission of a Record of Site Condition, if required, in the amount of \$23,956.00; and

THAT all legal documentation is to be in a form which is satisfactory to the CAO-Clerk; and further

THAT the CAO-Clerk be authorized to execute the necessary agreement on behalf of the Municipality.

Recorded Vote

Deputy Mayor Wilkins – Yes

Councillor Bartlett – Yes

Mayor Blackmore - Yes

Councillor Cowell – Yes

Councillor Kavelaars – Yes

Councillor McCallum - Yes

Councillor Vink - No

Carried

## 2.Estimated Capacity of Trillium Landfill – ECA Requirement 3.4

#2018-0183

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT Council receive the report on the estimated capacity of the Trillium Landfill as information.

Carried

## 3.Integrity Commissioner, Municipal Ombudsman, Meeting Investigator Services Contract

#2018-0184

Moved by Councillor Cowell

Seconded by Councillor McCallum

THAT Council approve the agreement by by-law between Southwest Middlesex and Independent Resolutions Inc. for the services of Integrity Commissioner, Meeting Investigator, and Municipal Ombudsman; and

THAT the Mayor and CAO-Clerk be directed to sign the agreement on behalf of the municipal corporation.

Carried

c. Building

d. Finance

1. Adjustment of Property Taxes

#2018-0185

Moved by Deputy Mayor Wilkins

Seconded by Councillor McCallum

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-008-010-26415-0000 by \$287.00 in accordance with MPAC's recommendation.

Carried

e. Facilities and Recreation

1. Lawn Tractor Bids

#2018-0186

Moved by Councillor Kavelaars

Seconded by Councillor Vink

THAT Council approves the purchase of Kioti CS2510 sub compact tractor from Kucera Group for \$15,040.00 less \$6,500.00 trade in for the John Deere X750 (net cost of \$8,540.00 + HST).

Carried

## 2.Sun Shade for Splash Pad

#2018-0187

Moved by Deputy Mayor Wilkins

Seconded by Councillor McCallum

THAT Council directs staff to order a 20' x 20' sun sail, hardware and poles for the splash pad, from Ray Catchers, at an estimated cost of \$7,000.00. Municipal staff will install the poles.

Carried

## f. Public Works

### 1.Request for Mutual Agreement Drain – Big Bend Road

#2018-0188

Moved by Deputy Mayor Wilkins

Seconded by Councillor Cowell

THAT the Mayor and Clerk be authorized to enter into an agreement drain with the owners of Lots 13 & 14 and 12, Con 7 (former Mosa Township) under the provisions of the Drainage Act.

Carried

### 2.Switzer Drain, Request for Engineer – Section 78

#2018-0189

Moved by Councillor Vink

Seconded by Deputy Cowell

THAT the Drainage Superintendent be instructed to contact the petitioner of the Switzer Drain Section 78 request to ascertain if the petitioner is willing to enter into an agreement with the Municipality to pay all assessments related to or caused by the work being requested.

THAT if the petitioner is in agreement with this the Drainage Superintendent is to contact the rest of the owners on the drain to ascertain whether they would be in favour of proceeding under such conditions.

THAT the Drainage Superintendent be instructed to report back to council on the above matter once discussions are complete.

Carried

### 3. Glencoe Pedestrian Crossing

#2018-0190

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT council approves the investigation of the Glencoe Pedestrian Crossing by Middlesex County

AND the tentative area for placement be County Rd 80, Mid-Block (Between Symes and McKellar), (Dollar Store, Public Parkette),

AND that the Municipality of Southwest Middlesex assume the costs incurred by Middlesex County in the amount of \$500 for this investigation.

Carried

## **10. REPORTS OF COMMITTEES**

### 1. Lower Thames Valley Conservation Authority Meeting Minutes dated April 19, 2018

#2018-0191

Moved by Councillor Kavelaars

Seconded by Councillor Cowell

THAT the Lower Thames Valley Conservation authority meeting minutes dated April 19, 2018 are received.

Carried

**11. UNFINISHED BUSINESS**

**12. INFORMATION CORRESPONDENCE**

- 1.Canadian Pacific 2018 Vegetation Control Program
- 2.New Lower Thames Valley Watershed Report Cards Reveal Stressed Conditions in our Watershed
- 3.AMO Board of Directors Call for Nominations 2018 – 2020
- 4.National Health and Fitness Day
- 5.SWIFT News 2018 Spring Edition
- 6.Champion of Diversity Award information
- 7.Town of Lakeshore resolution concerning Renovation and/or Demolition of all Buildings Containing Hazardous Materials
- 8.Municipality of East Ferris resolution concerning wolf trapping

#2018-0192

Moved by Councillor Cowell

Seconded by Councillor Bartlett

That the information correspondence items is received and filed.  
Carried

**13. COUNCILLORS COMMENTS AND ENQUIRIES**

- Council members made comments and enquiries regarding the potential for a second waste transfer station in the municipality, and the central location of the current temporary transfer station; costs for curbside pick-up of waste and recycling; Spring roadside cleanups; evaluation process for requests for proposal; the Emily project, an initiative to have emergency addresses for vacant farm parcels; drainage matters; property development; road maintenance operations status; and library progress.

#2018-0193

Moved by Deputy Mayor Wilkins

Seconded by Councillor Cowell

THAT staff prepare a report of the cost estimates for providing all vacant farm properties in Southwest Middlesex with an emergency sign.



Carried

**14. NOTICE OF FUTURE MEETINGS (subject to change)**

- May 23, 2018 – Council – 7:00 p.m.
- May 30, 2018 – Council/Planning – 7:00 p.m.

**15. CLOSED SESSION (Committee of the Whole)**

#2018-0194

Moved by Councillor Cowell

Seconded by Councillor Bartlett

THAT Council go into closed session, at 3:23 p.m., as per subsection 239(2) of the Municipal Act, 2001, to consider the following:

- a. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Specifically, the matter relates to the following:

Sidewalk Contract

Carried

Council return to open session at 3:53 p.m.

**Rise and Report**

The Deputy Mayor reported that council had only discussed matters for which the closed meeting was held, and that Council had directed staff to enter into an agreement with Ferrari Concrete Inc. to undertake the excavation and replacement of the 1155m of sidewalks installed in Glencoe in 2017 to correct the width deficiencies for an amount not to exceed \$12,500 +HST.

#2018-0195

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT the Deputy Mayor's report out of closed session be received.  
Carried

## **16. BY-LAWS**

### 1. By-law No. 2018/038

Being a by-law authorizing the Mayor and the CAO-Clerk to execute an agreement with Independent Resolutions Inc. for the services of "Municipal Ombudsman, Closed Meeting Investigator and Integrity Commissioner" or the "Independent Investigator"

### 2. By-law No. 2018/039

Being a by-law to authorize the Mayor and the Clerk to sign a contribution agreement with Her Majesty the Queen in Right of Ontario for funding through Ontario's Main Street Revitalization Initiative for the replacement of the cast waterline – Main Street, Glencoe, ON

### 3. By-law No. 2018/040

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (May 9, 2018)

#2018-0196

Moved by Councillor Bartlett

Seconded by Councillor Cowell

That By-law No. 2018/038 to By-law No. 2018/040 be given first, second and third and final readings.

Carried

## **17. ADJOURNMENT**

The Mayor adjourned the meeting at 3:57 p.m.

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Mayor

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CAO/Clerk